

AP[®] CS Principles Course Audit: How to submit the CodeHS sample syllabus #1667172v1

This is a guide for completing the AP Course Audit process for AP Computer Science Principles using the CodeHS sample syllabus ID #1667172v1.

[AP Course Audit Submission Process Guide](#)

[Step 1: Got to the course audit homepage](#)

[Step 2: Login with your college board account.](#)

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Step 1: Go to the Course Audit Homepage

You can find the homepage here: <http://www.collegeboard.com/html/apcourseaudit/>

Step 2: Login With Your College Board Account

If you do not yet have a College Board Course Audit account, sign up for one by pressing the “Get Started Create an Account” button.

AP[®] Course Audit CollegeBoard

Course Audit Home | Teacher | School & District Administrators | Higher Ed | Online/Distance Learning

Reminder
Summer 2016
[Join the AP Teacher Community](#)
This online collaboration space for AP teachers and coordinators gives you the opportunity

Overview:
The AP[®] Course Audit was created at the request of both secondary school and college members of the College Board who sought a means for the College Board to:

- Provide AP teachers and administrators with clear guidelines on curricular and resource requirements that must be in place for AP courses.
- Give colleges and universities confidence that AP courses are designed to meet the same clearly articulated college-level criteria across high schools.

All schools wishing to label a course "AP" must submit the subject-specific AP Course Audit form.

Get Started Create an Account

Account Sign-In

Username:

Password:

Sign In »

? [Forgot Username?](#)
? [Forgot Password?](#)
🔊 [Contact AP Course Audit](#)

Step 3: Find Your School

Provide your access information	Your access		
Job Function: Teacher	Organization	Position	Expiration Date
U.S. ZIP code: <i>This is to narrow your choices</i>	Finished		
Professional Organization: start typing			
Enroll Later Add ▶			

Find your school, click “Add”, and then click “Finished” to enter the Course Audit account for your school.

Step 4: Add a New Course

If you haven’t already added AP Computer Science Principles to your Course Audit account, add a new course in this step. Press the “Add a New Course” button.

The screenshot shows the AP Course Audit interface. On the left is a navigation sidebar with sections: Communication Center (83), Roles (Teacher, Online Provider, Principal/Administrator), Profile (Jaime Weatherhead, Update My Profile), and Resources (My Syllabi, Resources to Prepare Your Syllabus, Secure Documents, Teacher Community, Become an AP Reader). The main content area is titled 'Teacher - Course Status' and shows details for 'Sue Landers High School' (11955 Democracy Drive, Reston, VA 201905662). It lists school administrators and a message stating that no courses are currently added for the 2016-2017 school year and that the administrator should click the 'Add New Course' button. This button is highlighted with a red circle.

Choose Computer Science Principles from the drop down menu.

The screenshot shows the AP Course Audit interface. On the left, there are navigation menus for Communication Center, Roles (Teacher, Online Provider, Principal/Administrator), Profile (Jaime Weatherhead), and Resources. The main content area is titled 'Teacher - Course Status' and shows details for Sue Landers High School. A modal window is open for adding a new course, with 'Computer Science Principles' selected in the subject dropdown menu. A red arrow points from the dropdown to the 'Add Course' button.

Step 5: Complete the Course Audit Form

Before you can submit the syllabus, you'll need to complete the Course Audit Form.

Communication Center 83

Roles

- Teacher
- Online Provider
- Principal/Administrator

Profile

Jaime Weatherhead
jweatherhead@collegeboard.org

» Update My Profile

Resources

- My Syllabi
- Resources to Prepare Your Syllabus
- Secure Documents
- Teacher Community
- Become an AP Reader

Teacher - Course Status

Click here to select academic year 2016 - 2017

Sue Landers High School11955 Democracy Drive
Reston, VA 201905662

School/District Administrators:

Yeareseven Admin, Codetest Apca, Kirsten Aspengren, Kirsten Aspengren, Dba Training Manual Epic, Connie Etchison, Connie Etchison-Bell, Kelli Fortier, joshua garcia, Joshua Garcia, Greg Hughes, Access Iblility, Jody Kirtner, Johnny Midnight, Mynew Name, Testmultiroles Palmer, Jeff Sharp, John Sharp, Trevor Sheldrake, Jaime Weatherhead, Newtestadmin Wilson

Computer Science Principles
Initial Course Submission Not Complete[Complete Course Audit Form](#)[Submit Syllabus](#)

+ Add New Course

Read the course audit form, fill it out completely, and submit for administrator approval.

AP Course Audit Form

Computer Science Principles

Before you can upload a syllabus, you must meet all of the criteria below. If your AP Course Audit administrator disagrees with any selection, s/he will flag them and the form will be returned to you for your review and resubmission. Your syllabus will not be reviewed until this form has been completed and approved by your school's administrator.

Course Information

	I Agree
I attest that I will be teaching this course at Sue Landers High School during the 2016 - 2017 school year.	<input checked="" type="checkbox"/>
I have read and understand the Appropriate Grade Level Policy .	<input checked="" type="checkbox"/>
I have read the most recent AP Computer Science Principles Course and Exam Description .	<input checked="" type="checkbox"/>

Curricular Requirements

By selecting "I Agree," you are certifying that the requirement as stated is met in your course and is evident within your course syllabus. By selecting "Alternate Approach," you are confirming that the requirement as stated is not met, but that the course provides a college-level experience through an alternate approach described within the syllabus.

	I Agree	Alternate Approach
Students are provided with opportunities to meet learning objectives connected to the six computational thinking practices as described in the <i>AP Computer Science Principles Course and Exam Description</i> .	<input type="radio"/>	<input checked="" type="radio"/>
Students are provided with opportunities to meet learning objectives within each of the seven big ideas as described in the <i>AP Computer Science Principles Course and Exam Description</i> .	<input type="radio"/>	<input checked="" type="radio"/>
Students are provided the required amount of class time to complete the AP Through-Course Assessment <i>Explore - Impact of Computing Innovations</i> Performance Task.	<input type="radio"/>	<input checked="" type="radio"/>
Students are provided the required amount of class time to complete the AP Through-Course Assessment <i>Create - Applications from Ideas</i> Performance Task.	<input type="radio"/>	<input checked="" type="radio"/>

Consent

Initial the form and submit it to your school's AP Course Audit Administrator for approval.

Your Initials:

[Cancel and Return to your Course Status Page](#)

[Submit for Administrator Approval](#)

Once you've done this, you'll be able to upload a syllabus.

Step 6: Submit the CodeHS Syllabus

Click on "Submit Syllabus"

AP[®] Course Audit

CollegeBoard

HELP | HOME AP COURSE LEDGER | SIGN OUT

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Communication Center

Roles

- Teacher
- Online Provider
- Principal/Administrator

Profile

Jaime Weatherhead
jweatherhead@collegeboard.org

Update My Profile

Resources

- My Syllabi
- Resources to Prepare Your Syllabus
- Secure Documents
- Teacher Community
- Become an AP Reader

Teacher - Course Status

Click here to select academic year 2016 - 2017

Sue Landers High School
11955 Democracy Drive
Reston, VA 201905662

School/District Administrators:
Yeareseven Admin, Codetest Apca, Kirsten Aspengren, Kirsten Aspengren, Dba Training Manual Epic, Connie Etchison, Connie Etchison-Bell, Kelli Fortier, Joshua Garcia, joshua garcia, Greg Hughes, Access Iblity, Jody Kirtner, Johnny Midnight, Mynew Name, Testmultiroles Palmer, Jeff Sharp, John Sharp, Trevor Sheldrake, Jaime Weatherhead, Newtestadmin Wilson

Computer Science Principles
Initial Course Submission Not Complete

Pending School Administrator Approval

Submit Syllabus

+ Add New Course

Select the “Adopt Sample Syllabus” option.

HELP | HOME AP COURSE LEDGER | SIGN OUT

Syllabus Submission (Step 1 of 2)

Course Status Submission Type

Communication Center 85

Roles

- Teacher
- Online Provider
- Principal/Administrator

Profile

Jaime Weatherhead
jweatherhead@collegeboard.org

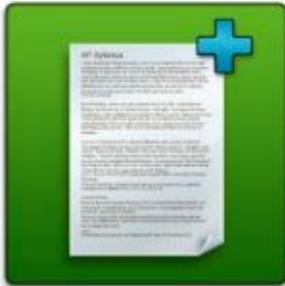
[Update My Profile](#)

Resources

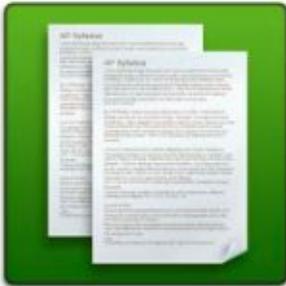
- My Syllabi
- Resources to Prepare Your Syllabus
- Secure Documents
- Teacher Community
- Become an AP Reader

News and Alerts

- Client Support Center Closure - Monthly Staff Training
- Annual System Maintenance February 1 - March 1, 2016



Submit New or Revised Syllabus



Claim Identical



Transfer Approved Syllabus



Adopt Sample Syllabus

Select the CodeHS syllabus from the list of sample syllabi.



Congrats! You've successfully added AP Computer Science Principles using the CodeHS pre-approved syllabus.

Communication Center 97

Roles

- Teacher
- Online Provider
- Principal/Administrator

Profile

Jaime Weatherhead
jweatherhead@collegeboard.org

Update My Profile

Resources

- My Syllabi
- Resources to Prepare Your Syllabus
- Secure Documents
- Teacher Community
- Become an AP Reader

Teacher - Course Status

Click here to select academic year 2016 - 2017

Sue Landers High School

11955 Democracy Drive
Reston, VA 201905662

School/District Administrators:

Yearseven Admin, Codetest APCA, Kirsten Aspengren, Kirsten Aspengren, Dba Training Manual Epic, Connie Etchison, Connie Etchison-Bell, Kelli Fortier, Joshua Garcia, joshua garcia, Greg Hughes, Access ibility, Jody Kirtner, Johnny Midnight, Mynew Name, Testmultiroles Palmer, Jeff Sharp, John Sharp, Trevor Sheldrake, Jaime Weatherhead, Newtestadmin Wilson

Computer Science Principles
Pending Action

Pending School Administrator Approval

Syllabus # 1646146v1 Submitted
[View Syllabus](#)

[Delete Syllabus ID: 1646146v1](#)

+ Add New Course